



West Wight Timebank is a community project that operates under Action 4 Support CIC

GROUND RULES:

Part 1: I understand that joining West Wight Timebank as an Associate Member our group;

- is not required to take part in the exchange of time
- will feature on the Timebank Expression of Interest as an Associate Member
- will follow up leads on new volunteers and deal positively with new referrals
- will receive occasional updates about West Wight Timebank and other voluntary sector opportunities
- will benefit from the West Wight Timebank Network

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West Wight Timebank, Lavender Cottage, Main Road, Newbridge, Isle Of Wight,
PO41 0TX

Tel: 07872 304 294 Email: info@wwtb.org

Website: <http://action4support.co.uk>

Action 4 Support CIC Company Number: 11307451





Part 2: If our Community organisation becomes a full Organisational Member of the Timebank or becomes involved in Timebank activities, the following rules apply;

1. Abide by the Regulations of West Wight Timebank of which I have retained a copy
2. Carry out time transactions with regard to the Lone Working Policy available from the Coordinator
3. Respect another member's privacy or confidentiality
4. Respect other member's viewpoints, and to not pressure another participant to accept my religious beliefs or political views.
5. Not involve my friends or relatives in Timebank activities by bringing them to a participant's home or venue of time exchange, unless agreed with the Time Bank as being part of a group activity.
6. Not ask for or accept money, gifts or tips from other members.
7. Not eat or drink a member's food and drink, unless invited to do so.
8. Follow a no smoking policy in a participant's home or venue of time exchange.

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9. Not use any possessions of the Timebank member, including the telephone, unless given clear permission to.

10. Always treat other members respectfully.

11. Not exchange hours unless the Timebank is aware (otherwise forfeit insurance cover).

12. I confirm that as an organisation, we have policies and procedures in place which protect the interest of our own volunteers and members.

13. I am aware that volunteers from my organisation may also be individual members of West Wight Timebank.

14. Should you ever decide to leave the Timebank, after 28 days we will delete your membership details. Any unused credits will be donated to our community pot unless you nominate another member or organisational member.

15. I give my permission for information collected in this application to be held on specific software provided by Timebank UK. By providing this information, you are agreeing to it being used for the running of the Timebank. If at any time you want to remove your data from the software package, you will let the Timebank coordinator know.

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Declaration

I understand West Wight Time Bank will maintain a photographic record of the activities undertaken by participants. These may be used in our newsletter and for general publicity, including the Time Banks UK website. I give my permission for photos of my group to be used for the Time Bank publicity, and will seek permission from group members.

By signing, I am agreeing to abide by the above ground rules at Part 1 and only if applicable at Part2

Signed _____

Full name (in capital letters) _____

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