



**West Wight Timebank is a community project
that operates under Action 4 Support CIC
LONE WORKING POLICY**

- Timebank members attending a home visit will be given the option, upon the initial visit, to go with another Timebank member.
- If you have concerns regarding the property you are entering, **do not go in.** Ensure a member of the Timebank is aware of your whereabouts and what time the task is due to finish and contact the Co-ordinator immediately.
- If you feel unsure or you feel your safety could be compromised when completing a task for a fellow member, leave as soon as possible and advise the Timebank Co-ordinator.

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West Wight Timebank, Lavender Cottage, Main Road, Newbridge, Isle Of Wight,
PO41 0TX

Tel: 07872 304 294 Email: info@wwtb.org

Website: <http://action4support.co.uk>

Action 4 Support CIC Company Number: 11307451





- If you would like to be checked in and out of your assignments, please contact the Co-ordinator and special arrangements can be made.
- Report any concerns you may have to the Timebank Coordinator; if they are unavailable, contact a member of the Steering Group (contact details below):-

Timebank Coordinator: Sally 07872304294

Amy Duckworth WWTB Secretary 07769316296

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